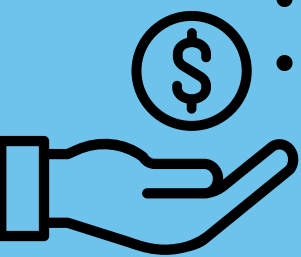


# Go To Guide

**\*Who to contact with questions specific to  
Employment Services**

## DMH EMPLOYMENT FIRST SPECIALIST **Sandy.Keyser@dmh.mo.gov**

- Benefits Planning credentialing
- Tiered approach to benefits planning
- Questions regarding services definitions
- Documentation requirements
- Data requests
- Training requirements



## PROVIDER RELATIONS TEAM VSC & PR LEAD

- Billable vs non-billable activity
- Service definitions, documentation required, and rate questions
- Questions about settings of where services may be delivered
- Contract requirements; adding any new services to current contract
- New contract pending -  
ProviderEnrollment@dmh.mo.gov

[Provider Relations Vendor  
Services Coordination Team |  
dmh.mo.gov](#)



## EMPLOYMENT FIRST TEAM SUPPORTING PROVIDERS & TCMS



- Technical Assistance
- E1stMO Model Agency (EFFECT)
- Mentoring, training, consultation
- Employment services delivery
- Communication and engagement
- Administrative / P&P
- E1st principles / best practice



Nicholas.Holz@umb.edu  
Jessica.Keenoy@umb.edu  
Leslie.Quarles@umb.edu

## SUPPORT COORDINATORS / TARGETED CASE MANAGERS

- Person-centered planning
- Service authorizations
- PCSP goals / amendments
- Individual / support team communication and partnership
- Informed choice of services / providers



**Employment First Policy | [dmh.mo.gov](https://dmh.mo.gov)**